

West Bengal Zoo Authority

NOTICE INVITING E-TENDER

E-Tender No. 26 /WBZA/2019-20

Dated : 25/07 / 2019

Online E-Tender is invited by the West Bengal Zoo Authority, Kolkata, for purchase of *Trackless Toy Train for Bengal Safari in North Bengal Wild Animals Park, Siliguri*. Total no of bogies be purchased 3(three) nos along with required engine. Interested and eligible Dealers/Agents/Distributors may follow the instructions as given below for submission of their tenders under online mode .

1. General Instructions :

In the event of e-tendering intending bidder may download the tender documents from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC). For further details Bidder can also visit the website of West Bengal Forest Department, www.westbengalforest.gov.in, Zoological Garden Alipore, Kolkata, Padmaja Naidu Himalayan Zoological Park, Darjeeling, North Bengal Wild Animals Park, Siliguri, & West Bengal Zoo Authority website : www.kolkatazoo.in, www.pnhzp.gov.in & www.northbengalwildanimalspark.in, www.wbza.co.in.

2. Submission of bids :

Both Technical aspects and Financial aspects are to be submitted under Double Bid System after duly digitally signed by the Company personnel who is in the pay roll of the Company (having Authorisation from the company management) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedule:

The Time Schedule for obtaining the Bid Documents, Pre Bid meetings, the submission of bids and other documents etc. will be as per the list provided in Clause No. 9 given below.

4. Eligibility for Quoting :

Dealers/Distributors/Agents duly authorised by the manufacturers who are able to supply the assured quantities as per requirement & have requisite Annual Average Turnover, as per clause no.5, are only eligible for quoting. Dealers/Distributors/Agents not having the capability to supply the required quantity solely need not apply. Failure of submission of declaration of full supply will lead to cancellation of tender. The firms/dealers who have executed similar works or helped in execution of 'Trackless Toy Train will be eligible'.

Further, vendors who were declared black listed and/or insolvent by any Govt. Concern/any Institutions in the Country for particular item or items are not eligible to participate in the current tender for that item or items.

5. Annual Turnover Requirements :

Vendor having average annual Turnover for last three financial years is more than **Rs.30.0** lakhs for the year **2016-17, 2017-18 & 2018-19** are eligible to participate in the Tender.

6. Submission of Tenders :

6.1 General process of submission.

Tenders are to be submitted online through the website stated in Clause 1. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Both the Technical and Financial Bid are to be submitted concurrently in two folders duly digitally signed in the website <https://wbtenders.gov.in>.

The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Documents Format (PDF) to the portal in the designated locations. For Technical issues, bidder needs to upload files at several folders earmarked for Technical Files. For Financial issues, bidder needs to fill up the BOQ in the designated cell and upload the same in designated location. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

6.2 Necessary Earnest Money Deposit (EMD) of @2%(two percent) of the estimated amount may be deposit through Demand Draft / Pay Order issued from any authorized banks & banks as per Finance Deptt. Memo No. 6426-F(Y) Kolkata 25/7/12 in favour of the "**West Bengal Zoo Authority**", payable at **Kolkata** and also to be documented through e-filling. The original Demand Draft / Pay Order against Earnest Money Deposit (EMD) should be submitted by **Registered Post/Speed Post/Courier** only to the Office of **The Member Secretary, West Bengal Zoo Authority, Arannya Bhavan, Sector III, Salt Lake City, Kolkata - 700106**, under sealed cover on as per Sequence of tender as mentioned in Clause 10 .

6.3 Online Submission of Double Bid.

Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> .

Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Date and Time Schedule.

Bid Proposal is submitted in two parts. The two parts of the proposal are :-

(i) Part – 1 : Technical proposal (ii) Part – 2 : Financial proposal

Eligibility criteria for participation in the tender :

Certificate of execution of similar work are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

Bill of Quantities (BOQ) - The contractor has to quote the rate through computer in the space marked in excel file for quoting rate in the BOQ (*to be submitted in "BOQ" folder*).

Note : **Tenders will be summarily rejected if any item in the statutory cover is missing.**

7. The tenderers are not required to submit hard copies of any file. Submission of hard copy is totally prohibited and files are only to be submitted through online through NIC portal.

8. TERMS & CONDITIONS REGARDING PURCHASE POLICY OF TENDERING AUTHORITY :

8.1 Bid Information :

- a) **The Bid shall be made for the full item. Partial Bid for any part (s) of the item will not be accepted and tender will be liable for cancellation.**
- b) All duties, taxes and other levies payable by the vendor under the contract shall be included in the total price but should be indicated separately in the price bid.
- c) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on an account.
- d) Currency will be made either in INR or from any of the foreign currencies like USD, GBP, EURO and JPY.

8.2 Award of Contract : The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. Purchase reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

8.3 Warranty : The vendor shall be fully responsible for the comprehensive onsite warranty (3/3/3-part/labour/onsite) in all respect of the equipments, accessories etc. including spares and services for a period of two years from the date of supply with extended comprehensive onsite AMC for a further period of one year. Warranty will be effective from the date of inspection.

8.4 Adequate support service facility : The bidder /manufacturer should have adequate service support centre in India for any emergency fault offering facility within 48 hours and should be agreeable to provide AMC facility after 2 year.

8.5 Training : User training regarding the operation of the equipments shall be arranged by the supplier/vendor at no extra cost.

8.6 Document in support of Manufacturer/Dealer and Service Provider : Bidder must submit such sorts of documents are to be submitted along with the tender paper. If the bidder is not the manufacturer, proper manufacturer's authorization and warranty from manufacturer is required or the experience in executing similar kind of work is to be submitted.

8.7 Credentials : Bidder must submit documents having previous experience for last 3 years for supplying similar kind of instruments at any Institute along with the tender.

8.8 DSIR Certification : The facility of procuring items at Concessional Customs Duty and without incurring any excise duty as per DSIR certification may be obtained as per procedure and norms.

8.9 Make & Model : Bidder must mention Make and Model in the appropriate column and upload softcopy of the product details/catalogue/brochure in the folder.

8.10 Time Schedule : The supply and installation work must be completed within 90 days from the date of intimation of the purchase order as per design, colour and modification for safari purpose.

