

**West Bengal Zoo Authority
Office of the Member Secretary
KB19 2nd floor Sector III, Salt Lake
Kolkata- 700 098**

Memo No 251 WBZA /TENDER Dated: 11 /07/2017

NOTICE INVITING E TENDER OF NIT 14

West Bengal Zoo Authority now invites E TENDER from firms having adequate experience in creative works right from the stage of conceptualization to implementation in the matter of building up Nature Interpretation Centre (NIC) at North Bengal Wild Animal Park, Siliguri district jalpaiguri invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl	Project no	Name of the Work	Estimated Amount (without contingency) (Rs)	Earnest Money (Rs)	Price of Technical & Financial Bid documents & other annex only for L1 at the time of Award of Contract (AOC)	Period of Completion (days)	Eligibility of contractor
1.	NIC2	Construction of dioramas & others display materials of Fiber glass material for NIC	As per BOQ	50,000/-	1000	45	As per clause 5

1. In the event of e-filling, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital signature Certificate. Necessary Earnest Money may be remitted through Demand Draft issued from any Authorized Banks & Banks included in Finance Dept Memo no 6426-F(Y) Kolkata 25/7/12 in favor of the “**Member Secretary, WBZA, Kolkata,**” and only scanned copy to be uploaded during online submission of tenders. The original Demand Draft against Earnest Money Deposit (EMD) should be submitted physically **only by L1 bidder** vide notification of 2254-F(Y) dt 24/4/2014 at the time of Financial evaluation to the Office of The “**Member Secretary, WBZA, Kolkata**”. Failure to submit the said hardcopy by L1 bidder within prescribed time would be considered as attempt to disturb the tendering process and may be blacklisted. No person of Agency

/others will be allowed to handover the EMD to the office or drop in tender box by hand or by post. In that case that particular EMD will be treated cancelled.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>
3. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 7 of instant Tender Notice.
4. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the '**Tender Committee**' formed by the **Member Secretary, WBZA**. The decision of the 'Tender Committee' will be final and absolute in this respect. **The Financial offer given in financial cover include all works as given in clause 6 of NIT (Description of Items)**
5. **Eligibility criteria for participation in the tender.**
 - a. Only Resourceful Firm/Contractors and Labor & Engineer Co-Operative Societies having credential during the last 3 (*three*) years from the date of issue of this Notice as a prime agency & at least one work should be of same nature under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 40% (Fourty percent) of the amount put to tender. Credentials of the agency/firm in conceptualizing and building up Nature Interpretation Centre s in the State of West Bengal in particular or elsewhere. Such credentials should include documents to establish successful execution of similar one project during last 5 years. Certificate of merit or distinction of work excellence certificate, if any, from the Client should be submitted.
 - b. The firm/agency must have an annual turnover of more than Rs.150 lacs for last 3 years.
 - c. Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2016-17, PAN Card, GST Registration Certificate/Copy of Latest VAT return, Bank Solvency certificate, PF, are to be accompanied with the Technical Bid Documents.

- d. A brief resume of the agency/firm with focus on professional experience in the creative field. To be supported with documents and photographs.

6. Description of work

West Bengal Zoo Authority proposes to build up a Nature Interpretation Centre at North Bengal Wild Animal Park, Siliguri. The NIC is proposed to be developed on the following concept keeping in view that the centre would raise the level of awareness in general on the importance of conservation of forest eco-systems and biodiversity and also dioramic depictions of the life, living and activities of the forest fringe dweller (ethnic communities) in the northern part of West Bengal.

1) The Forest Eco Systems to be projected are namely :

- a) Hill Forest (Size: 16'-11" x 13'-8")
- b) Mahananda Wild Life Sanctuary (Size: 16'-11" x 13'-8")
- c) Gorumara National Park (Size: 16'-5" x 15'-7")
- d) Jaldapara National Park (Size: 16'-11" x 15'-7")
- e) Buxa Tiger Reserve Cum National Park (Size: 16'-10" x 15'-7")
- f) Kulik Wetland (Size: 16'-11" x 15'-7")
- g) Rashikbeel Wetland (Size: 16'-7" x 15'-7")

- I. The above mentioned eco-systems have to be displayed in dimensional frame with the inbuilt sound and light system depicting sylvan activities. **Fiber glass material to be used.**
- II. The individual dioramas have to be conceptualized with dimensional flora and fauna typical of the particular ecosystem and should merge with background multicolour painting in the wall. Each ecosystem must be visually appealing and should bring out the typical environment of the respective ecosystem along with sound and light spectacle. The size may vary depending upon space.
- III. Apart from making 3-D models of various faunas and trees, the forest floor is to be authentically created with greenery, shrubs, bushes, orchids, lichens, creepers etc.
- IV. The walls of the 7 Nos. ecosystem dioramas on which multicolour relevant paintings are to be created are to be made on waterproof best quality plywood of minimum 6 mm thickness with wooden frame of 2" x 1½" size complete with high quality painting effect on the duly prepared wall surface.

- V. The NIC should also project miniature dioramas on ethnic profile of the region documenting models, habitats, life-style and cultural activities. Such dioramas should cover ethnic groups like Mech, Rava, Toto, Dukpa, Lepcha, Sherpa and Rajbanshi. Such dioramas should be of 5' x 2½' (approx.) and have to be covered by transparent glass/perspex sheets. Dioramas should be properly illuminated showing sequence of dawn, daytime and dusk and should also have mounted informative textual bromides placed in front of each such mini Dioramas.
- VI. A sculptural installation on Nature Conservation for the centre of the exhibition hall and a sculptural installation on Conservation Legacy in the lawn to be conceptualized. Each such sculptural installation (total 2 Nos.) should be of approx size of 7 / 8 feet height and proportionate width. These sculptures are to be created in FRP and should be installed in complete finished form.
- VII. Adequate number of framed and laminated photographs to bring out various facets of nature, landscape, wildlife and biodiversity should be put up of 5' x 2½' size with mounted vinyl prints (multicolour) Adequate number of professionally made mounted informative textual bromides shall have to be displayed on a proper design plan. Such bromides should contain factual authentic information on different aspects covering all six districts of North Bengal. (Size: 5' x 2½' each). Total area earmarked for display of enlarged photographs and information bromides is about 90 feet on a wall background all through of 8 feet height to be made with wooden frame and appropriate make of plywood (minimum 8mm thickness)
- VIII. An appealing Voice over to be developed for story telling about the different eco systems display synchronized with the light and sound effect of the ecosystem in all the 7 Nos. bigger ecosystem 3-D Dioramas.
- IX. The sound and light operation should be computer controlled with requisite software and associated hardware installed and lighting fixtures should consist of halogen, dichoric and DMX operated with adequate numbers of fixtures as per the requirement of each diorama to bring alive sequence of forest life and drama. Dimmer, chaser and water roller should also feature in the light assembly. Bird calls, jungle sound, effect sound etc. are to be collected/created and digitally recorded for due application through speaker and amplifier of required numbers as per the demand of the script to be written by the intending bidder for each diorama and get approved by the authorities. The NIC is to be

created and fabricated on turnkey basis from conceptualization to completion and a design showing all components should be submitted.

- X. Intending agencies are required to visit the site at their own expense and obtain required information on the nature of work and the space available to house the NIC and the details of work components.
- XI. **The Bidders will be ask to present in Power Point Presentation in the office of Member Secretary, WBZA for presentation & clarification as a part of Technical evaluation.** The design, within the ambit of the conceptual frames of the proposed work including time of completion, supported by Power point Presentation, explanatory notes, drawings/sketches etc. as necessary to bring out themes of different work-components. in the office of Member Secretary, WBZA for presentation & clarification. The hardcopy of the presentation/concept file be attached as enclosure with tender documents

7. Date and Time Schedule (Sequence of tender)

Sl	Particulars	Date & time
1	Date of uploading of N.I.T. Documents (online Publishing Date)	12/07/2017
2	Documents download/sell start date & time (Online)	13/07/2017
3	Bid submission and download start date (On line)	13/07/2017
4	Bid Submission closing (On line)	28/07/2017 (5.30pm)
5	Date of opening of Technical Bid (Online)	3/08/2017
6	Date for opening of Financial Bid (Online)	10/08/2017

8. There shall be no provision of Arbitration. Hence Clause 25 of 2911(ii) stands omitted vide notification no 558/SPW dt. 13.12.2011 of Pr. Secretary, PW & PW (Roads) Deptt. In any dispute, which is even not solved after appealing to Member Secretary, WBZA dispute redressed committee vide GO no 8182-F(Y) Kolkata 26/9/2012 is to be followed. No Mobilization /Secured advance will be allowed
9. **Security deposit will be 10% of bided value.** The Prospective Bidder shall have to execute the work in such a manner so that steady progress of the work is maintained during execution of work and a period of 36 (thirty six) months from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge is mandatory while releasing security deposit. If any

defect / damage are found during the period as mentioned above, the contractor shall make the same good at his own cost true to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deemed fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for at least 36 (thirty six) months from the date of completion of the work. Design may change as per decision of Member Secretary, WBZA . The Authority will not be liable for any damage during preparation, transportation, placement etc.

10. The Member Secretary, WBZA,, reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at any stage of Bidding.
11. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 d) Indian Forest Act, 1927 & amendments e) Wildlife (Protection) Act 1972 & amendments of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
12. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice
13. If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee
14. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - a. N.I.T.
 - b. Special Terms & Conditions
 - c. Technical Bid
 - d. Financial Bid

15. Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly. A Tenderer is required to quote rates in figures as well as in words. Materials will have to be procured by the contractors by themselves following the standard & specifications of PWD/PHE Schedules of the district, subject to the approval of the undersigned or his authorized Officers. Timber/logs must have valid receipt from registered dealer along with Transit Pass reference no. If any material supplied departmentally the amount will be deducted. The Member Secretary, WBZA may increase/decrease value up to 25% based on field reality.
16. For any typographical mistake in case of Unit, Rate, Quantity, Amount, any type of nomenclature in items of works / item itself including description etc. whatsoever as stated in documents, that can't be claimed during agreement or so.

Member Secretary
West Bengal Zoo Authority

SECTION - A
INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> The contractor is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) or other certified agencies of Government of India on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. Using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm.

v. Submission of Tenders: Tenders are to be submitted through online to the website stated in Clause A.1. In two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders)

(a). Statutory Cover Containing the following documents:

1. NIT
2. Scan copy of EMD
3. Section B- AFFIDAVIT – “Y”

(b). Non-statutory Cover Containing the following documents:

i. N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “ Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder. Next Click the tab “ Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

1. Tender Evaluation Committee (TEC)1. Tender Committee constituted as per Order of the Member Secretary, WBZA, Department of Forests, Government of West Bengal will function as Chairman of Committee for selection of technically qualified contractors.

2. Opening of tender:

Will be made as per sequence.

3. Opening of Technical Proposal:

Technical proposals will be opened by the Member Secretary, West Bengal Zoo Authorities and his authorized Nodal officer electronically from the website using their Digital Signature Certificate (DSC).

4. Intending tenderers may remain present if they so desire.
5. Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) Will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No.A.5.(b).) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
6. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the “Tender Committee”.
7. Summary list of technically qualified tenderers will be uploaded online.
8. Pursuant to scrutiny & decision of the “Tender Committee” the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals
9. During evaluation the committee may summon of the tenderers & seek clarification /information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

2. Financial Proposal

1. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate Presenting Above /below / At per) online through computer in the space marked for quoting rate in the BOQ.
 2. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor. Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.
- vi. Penalty for suppression / distortion of facts:
If any tenderer fails to produce the original hard copies of the documents like

Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

vii. Rejection of Bid:

Tendering Authority reserves the right to accept or reject any Bid and to cancel the Bidding Processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for such action of Tendering Authority.

viii. Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance. The notification of award will constitute the formation of the Contract. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl.No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any any authorized banks & banks included in Finance Dept Memo no 6426-F(Y) Kolkata 25/7/12 in favor of the Director, NORTH BENGAL WILD ANIMALS PARK, Siliguri of the concerned work within time limit to be set in the letter of acceptance.

Member Secretary,
West Bengal Zoo Authority

SECTION – B
AFFIDAVIT – “Y”

(To be furnished in Non Judicial Stamp paper of appropriate value duly notarized)

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. I have all machineries as per NIT & all will be at site during entire period of work. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S..... nor any of constituent partner had been debarred to participate in tender by the any Government Department during the last 5 (*five*) years prior to the date of this N.I.T. I/We have presently..... nos of works in my hand & I would finish the work in time.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm/authorized representative of company or society and I would not handover the job to any other person except my employee to supervise.

Signed by an authorized officer of the firm.

Title of the officer

Name of the Firm with Seal

Date: